

Consultant Selections, Awards Committee and Procurement Actions, Review and Approval (PARA) Meeting Agendas

Meeting Date: August 19, 2013
Committee Members: Gus Pego, Harold Desdunes, Debora Rivera
General Counsel: Alicia Trujillo
Attendees: Laura Palmberg, Brian Arena, Elizabeth Leopold, Michelle Rapaport, Michelle Guidry

CONSULTANT SELECTIONS

FINAL SELECTION

- | | | |
|-------------------|--|----------|
| 1. Ad No.: | 14614/ 14615 | Approved |
| FM No.: | 432743-2-32-01 / 432743-3-32-01 | |
| Project Manager: | Bao-Ying Wang | |
| Work Description: | State Road (S.R.) 826/Palmetto Expressway from W of NW 47 Avenue to W of NW 27 Avenue. S.R. 826/Palmetto Expressway from W of NW 27 Avenue to W of NW 17 Avenue | |

Two contracts will be awarded from this advertisement. The Technical Review Committee (TRC) ranked the five shortlisted firms by interviews. The committee selected Kimley-Horn & Associates, Inc. and Bolton Perez & Associates, Inc.

SHORTLIST SELECTION

- | | | |
|-------------------|---|----------|
| 1. Ad No.: | 14618 | Approved |
| FM No.: | 249796-5-32-01 | |
| Project Manager: | Pedro Pelegrin | |
| Work Description: | District-wide Traffic Operations Studies Consultant | |

The district received twelve letters of response from this advertisement. The TRC will rank the shortlisted firms by interviews. The committee shortlisted three firms: CALTRAN Engineering Group, Inc.; Marlin Engineering, Inc. and Reynolds, Smith & Hills, Inc. Debora Rivera emphasized how important it is for the TRC memos to be clear and specific about the firms' qualifications.

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2. Ad No.: **14621/ 14622**
FM No.: 433266-1-32-01 / 433493-1-32-01
Project Manager: Danny Iglesias
Work Description: S.R. 90/SW 8 Street at S.R. 953/LeJeune Rd. / S.R. 933/SW 12 Avenue from SW 6th Street to SW 8th Street

Approved

The district received seven letters of response from this advertisement. The TRC will rank the shortlisted firms by interviews. The committee shortlisted five firms: BMA Consulting Engineering, Inc.; CALTRAN Engineering Group, Inc.; HSQ Group, Inc.; Lighthouse Engineering, Inc. and METRO Consulting Group, LLC.

3. Ad No.: **14638**
FM No.: 251156-5-72-01
Project Manager: Renato Marrero
Work Description: Port of Miami Tunnel Operations & Maintenance Performance Monitoring Consultant

Approved

The district received three letters of response from this advertisement. The TRC will rank the shortlisted firms by proposals and presentations. Debora Rivera recused herself from this item; Mark Croft substituted for her on the committee. The committee shortlisted all three firms: CSA Central, Inc.; Hill International, Inc. and Shaw Environmental & Infrastructure.

AWARD COMMITTEE

AUGUST 13, 2013, LETTING

1. Proposal No.: **ITB-DOT-13/14-6133DS**
FM No.: 252058-1-A1-02
Project Manager: Ruel Umbay
Work Description: Staffing services as described by the State of Florida Occupational Groups, Purchasing Agents and Logisticians, in Miami-Dade County on an as-needed basis

Approved

There were six bids, five of which were found responsive. (The other bid was found irregular when the bidder sent an e-mail indicating they submitted their staffing rates incorrectly.) Contractor's bid \$192.85. The contract has a term of two years. The committee awarded the contract to the lowest responsive bidder (Brightwing).

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PROCUREMENT ACTIONS, REVIEW AND APPROVAL MEETING

OLD BUSINESS

N/A

NEW CONTRACT ACTIONS

- Contract No.: **ITB-DOT-13/14-6134DS**
FM No.: 432687-1-2-01
Project Manager: John Palenchar
Work Description: Mitigation Credits for I-75/S.R. 826
Managed Lanes
Consultant's Name: N/A
Action Requested: New ITB Contract
Amount Requested: \$363,146.00

Approved

Use an invitation to bid (ITB) to procure a contract to purchase wetland mitigation credits for a design-build project to construct managed lanes on S.R. 93/I-75 from S.R. 826 to NW 170 Street. Original amount \$363,146; contract term one year. Brian Arena asked if all items related to mitigation must go to Secretary of Transportation Ananth Prasad for approval; Gus Pego and Debora Rivera said yes. Reportedly Ananth already approved this item.

REQUEST FOR SUPPLEMENTALS, AMENDMENTS, TIME EXTENSIONS

- Contract No.: **BDS55**
FM No.: 250673-1-32-04
Project Manager: Maribel Lena
Work Description: District-wide Public Involvement Services
Consultant's Name: Infinite Source Communications
Action Requested: Increase Budgetary Ceiling threshold
Amount Requested: \$250,000.00

Approved

Amendment 2. Original contract amount \$100,000; current amount \$589,000; 100% of contract committed; requested amount \$250,000. Three year contract, executed June 8, 2011, due to expire on June 8, 2014. This supplement will increase the budgetary ceiling threshold by \$250,000.00 to encumber funds programmed in the Consultant Acquisition Plan (CAP). These funds will be used to carry out miscellaneous public involvement activities.

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MIAMI INTERMODAL CENTER (MIC) BUSINESS/ UPDATE

1. Project Manager: Carl Filer

Because negotiations to convey the Miami Intermodal Center (MIC)'s Miami Central Station to the Miami-Dade Expressway Authority (MDX) have been protracted and the facility will be completed in early 2014, the Florida Department of Transportation is exploring means to acquire a facilities manager. The options including 'piggybacking' on other department or Miami-Dade Aviation Department (MDAD) contracts. The department anticipates executing a short term contract that would be assignable to MDX. Michelle Guidry will start working on a Request for Proposals (RFP) but it will take six months.

JOINT PARTICIPATION AGREEMENTS (JPA)

N/A

LOCAL FUNDED AGREEMENTS (LFA)

N/A

COUNTY INCENTIVE GRANT PROGRAM (CIGP)

N/A

CONSTRUCTION SUPPLEMENTALS

N/A

ADMINISTRATIVE ISSUES

N/A

MEETING TIME

The meeting began at approximately 1:32 PM and ended at approximately 2:06 PM. Carl Filer substituted for Harold Desdunes on the committee.